



June 11, 12, 13, 2010  
Lake Wilderness Park  
Maple Valley, WA  
Fri 3-9pm, Sat noon-9pm, Sun 10am-6pm

## *About Us*

In 1950, a group of citizens gathered at Gaffney's Lake Wilderness Lodge to celebrate and raise funds in order to purchase the area's first fire engine. Firemen sold tickets for one dollar each in their effort to raise \$1000. They succeeded, and our celebration of community was born. In 1951 the first Queen and her Royal court were crowned. The 1958 festival added the famous Cedar River Boat Race with entrants building their own boats. The Queen's Parade, now known as the Maple Valley Days Parade, was introduced in 1961 and is an event that young and old alike enjoy. 1976 brought the recognition of the "Citizen of the Year" and a street dance. During the 1980's and early 1990's, the festival expanded to include events and activities to entertain all age groups. In 1998, the festival returned to Lake Wilderness Park. We are proud to say that in 2003 Lake Wilderness Park became the property of The City of Maple Valley. This event has truly become "The Festival in Our Park".

The festival is organized and operated by a group of volunteers from the greater Maple Valley area who make up the organization known as MAPLE VALLEY DAYS COMMITTEE. None of these volunteers receive any compensation for what they do, and what they do is phenomenal. Our festival is registered with the state as a Non-Profit Organization and with the Internal Revenue Service as a 501(c)(4).

Maple Valley is a very diverse community and our festival reflects the values we all share.

## *Festival Highlights*

- Arts & Crafts, Commercial/Service/Consulting and non-profit vendors - A little something for everyone
- KidLand - Where Kid's can play and Parents can relax
- Carnival - A safe, clean, fun place of amusement
- Food Court - From Hot Dogs to Thai food, if you want it, we probably have it!
- Entertainment Stage - Join us for some of the best entertainment the area has to offer
- Maple Valley Days Parade - Enjoyed by all, this event is the kick-off to our festival
- Maple Valley Street Rats Classic Car Show, Bear Run, Lawnmower Races, Belt Sander Races, Maple Valley Days Regatta R/C Hydroplane Races, Maple Valley Creative Arts Council Art Show and much more

## *Quick Vendor Information*

- Deadline for applications is May 1, 2010. Any application received after that date will be charged an additional \$15 processing fee.
- Electricity is available (for an additional fee) and is very limited.
- Food vendors must set up Thursday between 4:00PM - 7:00PM. No Friday set up. No Exceptions.
- Arts & Crafts vendors must set up Friday between 9:00AM - 2:00PM. No Early set-up. No Exceptions.
- Vendors needing disabled parking privileges must notify us well in advance and provide credentials.
- No overnight camping/parking at Lake Wilderness Park.
- Requests for refunds do to cancellations must be received no later than May 15, 2010. Requests received later than that will be considered on a case-by-case basis.
- Security is provided Friday and Saturday from close of festival to 6:00AM the following morning.
- No promoting of your wares on the sidewalk permitted. **Please stay in your booth.**
- If you want to park at the Park vendor parking is only available on a first come—first serve prepaid basis. Available on the application for purchase is the 3 day pass for \$25.00—you will receive your prepaid parking pass at check-in along with your booth space number.
- Free and convenient parking is available at the school located on Witte Rd and Free Shuttle service available all 3 days.



# Rules and Regulations

MAPLE VALLEY DAYS 2010 will take place June 11, 12, 13, 2010 at Lake Wilderness Park, 23601 - 224th Ave SE, Maple Valley, WA 98038. To apply, please fill out the attached application/contract, sign it, make a copy for your records and return the original along with the required payment (including any additional fees). Please be aware that no vendor is accepted and assigned a booth space until the completed application, payment, photo(s) and UBI number have been received and verified. If accepted, a copy of the application will be returned to you with an authorizing signature. If your application is denied, you will be notified in writing and your payment returned.

Upon acceptance, MAPLE VALLEY DAYS 2010 grants to the accepted vendor a non-assignable right to use and occupy a vendor space (10' x 10') for the sole purpose of sale or promotion of a product or service as listed on the application/contract. Vendors are required to use the vendor space in a reasonable and non-offensive manner subject to public health and safety regulations and subject to the rules and regulations of MAPLE VALLEY DAYS 2010. Agents of MAPLE VALLEY DAYS 2010 reserve the right to prohibit anyone from selling or any product from being sold. Security will be provided from Friday, June 11th 3:00PM until the close of the festival on Sunday, June 13 at 6:00PM.

## INDEMNITY AND HOLD HARMLESS AGREEMENT

MAPLE VALLEY DAYS COMMITTEE (hereafter referred to as MAPLE VALLEY DAYS 2010 or MAPLE VALLEY DAYS) shall not be held liable for any debt, tax or assessment incurred by the concessionaire in the operation of his/her concession nor for any salary or expense due to any of his/her employees. MAPLE VALLEY DAYS, The City of Maple Valley and MAPLE VALLEY DAYS Sponsors shall not be liable for the result of any accident or damage to any person or article employed by, or in possession of the concessionaire while at the MAPLE VALLEY DAYS 2009 festival in the city of Maple Valley, whether such accident, loss or damage occurs during the time of preparation, the period of occupancy, or at the time of removal there from. In consideration of the privileges granted by this contract, the concessionaire agrees to protect, indemnify and hold harmless MAPLE VALLEY DAYS, The City of Maple Valley and any MAPLE VALLEY DAYS Sponsor(s) from any and all claims for damages, demands or suits arising from injuries or damages sustained or alleged to be sustained by employees of the concessionaire or by any member of the public where such injury or damage shall have resulted directly or indirectly from the activities and business of the concessionaire in connection with this contract. The concessionaire shall cooperate and assist MAPLE VALLEY DAYS or its representatives in investigating such claims and in negotiating settlement thereof and the concessionaire shall be bound by any decision of MAPLE VALLEY DAYS or its representatives respecting the disposition to be made of such claims, even if any of the allegations, claim for damages, demands or suits are groundless, false or fraudulent.

## INSURANCE REQUIREMENTS

Food and Ride vendors and any vendor sampling a consumable food product must submit a certificate of insurance within two weeks of acceptance notification. Vendors must have \$1,000,000 each occurrence with \$1,000,000 aggregate products/completed operations and \$1,000,000 general aggregate. All policies shall be written on an occurrence basis. The concessionaire shall be named insured on the policy and the **CITY OF MAPLE VALLEY, MAPLE VALLEY DAYS COMMITTEE, ITS OFFICERS, DIRECTORS, AGENTS, EMPLOYEES AND FESTIVAL SPONSORS** shall be additional insured thereon. Please inform your insurance agency to be sure they include this exactly as underlined. Certificates will not be accepted without this additional insured wording.



# Rules and Regulations (Continued)

## FIRE DEPARTMENT RULES

### Arts & Craft Vendors

- Extension cords are to be 12 - 14 gauge wires and must be in good condition. Extension cords must be unplugged at the end of each day.
- Compressed gas cylinders (such as helium tanks) must be secured in an upright position using elastic straps or chains to prevent tip over.
- It is recommended that each booth contain a 2A10 BC Dry Chemical Fire Extinguisher.
- A Maple Valley Fire & Life Safety Checklist must be completed and presented to the Fire Marshall or his/her representative at set up.
- Fire lanes are not to be restricted at any time including during set up and tear down.

### Food Vendors

- Hood Extinguishing System shall have a current updated service tag on the system and be properly functioning.
- The hood and ductwork shall have current tag indicating it has been cleaned within the past year.
- The cooking appliances must be compatible with the fuel or power required for operation.
- Cooking appliances requiring LPG are limited to 10 gallons. This includes empty tanks.
- A 2A10BC and K rated fire extinguisher is required in any booth/tent/trailer where open flames are present.
- Propane tanks (in use or in storage) must be secured in an upright position using elastic straps or chains to prevent tip over.
- Propane tanks must be tested for leaks prior to use and may be no larger than 10 gallons.
- Cooking appliances using an open flame must maintain a 24" clearance from combustibles.
- Power supplying the cooking appliances must be equipped with an automatic shut-off during the activation of the hood extinguishing system.
- Electrical extension cords must be 12 - 14 gauge wire and in good condition.
- Extension cords must be unplugged prior to leaving and shall be located in such a manner as to not pose a trip hazard.
- A Maple Valley Fire & Life Safety Checklist must be completed and presented to the Fire Marshall or his/her representative at set up.
- Fire lanes are not to be restricted at any time including during set up and tear down.

## MISCELLANEOUS RULES AND REGULATIONS

- Category definitions:
  - COMMERCIAL** - One who sells or promotes products manufactured by others
  - HAND-CRAFTERS** - One who sells products made exclusively by the participant.
  - SERVICE/CONSULTING** - One who sells a product that is acquired at a later date. One who schedules a future meeting to review a product or service. One who accepts no money at the point of contact for goods or services.
  - NON-PROFIT\*** - Groups who promote participation of local residents in community events and/or local clubs. Political organizations who provide information relevant to local residents. Charitable organizations seeking volunteers for community services. Groups who solicit donations for local non-profit organizations. Churches or other faith-based groups. (State Non-profit certificate required to qualify) \*Eligible for free booth if 2 hours of pre-arranged labor is provided during the festival.



# Rules and Regulations (Continued)

## MISCELLANEOUS CONTINUED

- Vendor space is 10' X 10'.
- Canopies and tables are not supplied.
- Canopies must be secured to the ground for the entirety of the festival.
- Silly string, stink bombs, poppers, confetti or similar products are not permitted to be sold.
- Food vendors are required to bring their own white hoses for water.
- No grease or other solid wastes may be disposed of in the 3 compartment sink.
- Beverages must be in aluminum cans, plastic or paper containers. No glass bottles.
- No alcoholic beverages will be allowed on the festival grounds at any time.
- Vendors are responsible for cleaning their booth sites and surrounding area during and at the end of each day. The festival will provide dumpsters on site. Small trash cans are provided for festival attendees. Small trash cans are permitted in vendor booths and must be maintained by the vendor. Any complimentary food, drink or pat on the back extended to the clean up crew is much appreciated. They have a dirty job and they work very hard.
- Vehicles are not permitted of the festival grounds (food vendors with trailers are exempt).
- Police, security, emergency communications systems, first aid and sanitation facilities will be provided.
- Vendor spaces are for the three day event. No single day rentals. Vendors are required to occupy their booth during all festival hours, *rain or shine* (temporary closure during a lightning storm will be allowed). Any vendor closing early or opening late on any festival day will not be asked to participate in future festivals.
- All returned checks for NSF (non sufficient funds) from vendors will be subject to a \$25 charge accompanied by a large dose of shame.
- Take down of your booth must not begin before the festival closing hour of 6:00pm on Sunday. No Vehicles are allowed on the Festival grounds until the Festival organizers have prepared the park. Please use caution as the park will remain open and activities will continue after Festival hours plus it's the kids park not ours. If you are caught driving on the park grounds before the Festival closes you will not be invited back.
- Should a vendor, at any time, conduct him or herself in such a manner contrary to these Rules and Regulations, shall immediately cease such offending conduct upon request from the festival officials. Failure to immediately comply as requested shall be cause for revocation of this contract and will result in the expulsion from the festival. Upon revocation, the vendor shall promptly vacate the premises. Failure to comply will result in the removal of all property of the vendor from the premises at the vendor's expense. MAPLE VALLEY DAYS COMMITTEE, its agents, The City of Maple Valley and sponsors shall be relieved and discharged from any and all loss or damage caused by such removal. MAPLE VALLEY DAYS COMMITTEE, its agents, The City of Maple Valley and sponsors shall not be responsible for storage or safekeeping of property so removed. Failure to comply with these Rules and Regulations will also result in the forfeiture of booth space and no refund will be given.

On behalf of all of the people who organize and operate MAPLE VALLEY DAYS 2010, we hope you have a safe, profitable, positive experience at our festival.

Thank you,

Cindy Webb  
President/Vendor Director  
MapleValleyDays@gmail.com

Sean P. Kelly  
Vice President/Security

Kim Emmons  
Secretary  
KimEmmons@comcast.net

# Maple Valley Days 2010 Vendor Application/Contract

To be considered please fill out completely, sign and submit fee. DEADLINE: May 1, 2010

Contact Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (FAX) \_\_\_\_\_

E-mail: \_\_\_\_\_ State Resale/UBI #: \_\_\_\_\_

(Note: Applications will not be processed without the State Resale/UBI#. Contact WASHINGTON STATE DEPARTMENT OF REVENUE 1-800-647-7706)

Description of product(s) or services: \_\_\_\_\_

Note: **New vendors** need to include 3 photos of your merchandise (including 1 full booth photo) must be sent with application/contract.)

Food (per 10'x 10') \$300.00 x \_\_\_\_\_ = \$ \_\_\_\_\_  
(must submit menu w/prices—subject to approval by MVDays Committee)

Trailer  Tent

Booth #

For office use only

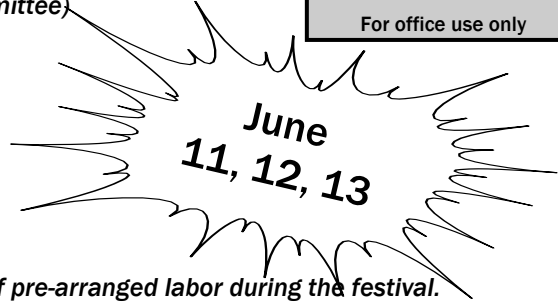
Commercial (per 10'x 10') \$350.00 x \_\_\_\_\_ = \$ \_\_\_\_\_

Service/Consulting (per 10'x 10') \$225.00 x \_\_\_\_\_ = \$ \_\_\_\_\_

Hand Crafters (per 10'x 10') \$ 75.00 x \_\_\_\_\_ = \$ \_\_\_\_\_

Non-Profit\* (per 10'x 10') \$ 25.00 x \_\_\_\_\_ = \$ \_\_\_\_\_

\*Non-Profit groups will be given a free booth if they provide 2 hours of pre-arranged labor during the festival.



**ADDITIONAL FEES**

Electricity (per outlet) \$125.00 x \_\_\_\_\_ = \$ \_\_\_\_\_

Exact electrical needs (please circle): 110 - 20amps 220 - 30amps 220 - 50amps

Intended use of electricity (be specific): \_\_\_\_\_

Vendor Parking Pass \$25.00x \_\_\_\_\_ = \$ \_\_\_\_\_ First come - First service  
Please purchase if absolutely necessary—there are only 50 available.

Total Enclosed \$ \_\_\_\_\_

Make checks payable to MAPLE VALLEY DAYS COMMITTEE. Payment must accompany the ORIGINAL — SIGNED application.  
APPLICATIONS DUE MAY 1, 2010. Those sent after this date must include an additional \$15 processing fee.

I have read, understand and agree to all the conditions and terms of this contract including the RULES and REGULATIONS.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

MAPLE VALLEY DAYS COMMITTEE

Accepted by:

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Date

For office use only

Please make a copy of this application before sending the signed original. Upon acceptance, a copy of this application/contract with the authorizing representative signature will be returned to you for your records. Please send to:

MAPLE VALLEY DAYS ♦ P.O. Box 575 ♦ Maple Valley, WA. 98038

MapleValleyDays@gmail.com

For office use: Amount paid \_\_\_\_\_ Date \_\_\_\_\_ Check # \_\_\_\_\_ Photos included \_\_\_\_\_

ORIGINAL SIGNED APPLICATION/CONTRACT DUE BY MAY 1, 2010. If space is available, any applications received after this deadline must include an additional \$15 processing fee. Any incomplete or incorrect application received before the deadline, but not corrected by May 1, 2010 will also be subject to the \$15 processing fee. Payment for applications/contracts received after May 1, 2010 must be in the form of a cashiers check or postal money order. Any returned check will be charged a \$25 NSF fee. No refunds will be granted after you have been notified of acceptance or after June 1, 2010, whichever comes first. Please note: Your cashed check indicates acceptance.

ACCEPTANCE/CONFIRMATION: Vendors whose application/contract has been received by May 15, 2010 will receive a copy of the application/contract containing the signature of an authorized representative of MAPLE VALLEY DAYS COMMITTEE no later than June 1, 2010. The returned copy of the application/contract will indicate acceptance and approval of items that may be sold by the vendor. Application/contracts received after the deadline will receive confirmation as soon as possible.

FIRE RULES: Be sure to read the Fire Rules included in the Rules and Regulations for detailed information.

APPLICANT agrees to obey all laws, regulations and ordinances of the United States of America, State of Washington, King County, the City of Maple Valley, any governmental agency or entity, and the Rules and Regulations of MAPLE VALLEY DAYS 2010 and MAPLE VALLEY DAYS COMMITTEE.

ATTORNEY FEES: If any action is commenced to enforce and of the provisions of this agreement, the prevailing party shall, in addition to its other remedies, be entitled to recover its reasonable attorney fees.

INTERPRETATION: This Agreement has been submitted to the scrutiny of all parties hereto and their counsel, if desired, and shall be given a fair and reasonable interpretation in accordance with the words hereof, without consideration or weight being given to its having been drafted by any party hereto or its counsel.

GOVERNING LAW: This Agreement shall be governed, construed and enforced by laws of the State of Washington. The parties agree in the event that legal action is undertaken to enforce, construe or interpret any portion of the Agreement, then the venue shall be in King County, Washington.

INCORPORATION BY REFERENCE: It is understood and agreed that all of the terms and provisions of the Rules and Regulations of this festival are incorporated herein by reference as though fully set forth and breach or other violation by applicant or representative of any said Rules and Regulations shall constitute a breach of this agreement.

APPLICANT ACKNOWLEDGES he/she has received a copy of the Rules and Regulations of this festival, has read and understood same and agrees to be bound by all of the provisions contained therein by signing this application/contract.

## APPLICATION CHECKLIST:

- Carefully read all Rules and Regulations to make sure you understand our requirements.
- Read application then complete and sign original. Make a copy for your records.
- Enclose check made out to MAPLE VALLEY DAYS COMMITTEE (include processing fee if after May 1, 2010).
- Enclose 3 photos of merchandise including 1 of full booth (for New participating vendors).
- Include your UBI number if you are selling anything during the festival.
- Send to: MAPLE VALLEY DAYS, P.O. Box 575, Maple Valley, WA 98038

Please read all information carefully and visit [www.MapleValleyDays.com](http://www.MapleValleyDays.com) when trying to find an answer to your questions. If you still cannot get your question answered send an email to:

MapleValleyDays@gmail.com or leave a voice message at 425-281-2708.

Thank you,  
Cindy Webb  
President/Vendor Director